

Subject: UCI Division of Continuing Education | Uploading your COVID-19 Vaccination Record

Greetings from UCI Division of Continuing Education. Our records indicate that you have applied to study in person at UCI this fall quarter. Here is important information regarding the COVID-19 Vaccination Program at UCI.

Widespread vaccination is key to an engaging academic year. Per University of California policy, all students are required to be fully vaccinated against COVID-19 before physically accessing the university's locations and programs. As such, all students must show proof of vaccination prior to their program start date.

Uploading your vaccination record

- 1) Create a Guest ID using the same email address you provided on your application at [UCInetID Third Party Activation](#)
 - a. **You cannot use an email address ending in uci.edu to create a Guest ID**
 - b. **This email address cannot be changed so be sure to keep your email address active**
 - c. **This Guest ID is different from your UCInetID that you will need to activate this fall for your courses and other student services.**
- 2) Wait for an email from us telling you your student chart has been created in the UCI Student Health Center Patient Portal
- 3) Go to the UCI Student Health Center patient portal (<https://osh.chs.uci.edu>) to upload your COVID-19 vaccination record

Click [here](#) for instructions to upload your COVID-19 vaccination record.

Your vaccination record must be in English.

If you will have only received your first dose of a two-dose COVID-19 vaccine by your program start date, please upload your first dose documentation now, and your second dose as soon as you receive it.

More information about the policy and its implementation at UCI can be found in the [July 16 memo](#) from Provost and Executive Vice Chancellor Hal Stern at uci.edu/coronavirus/messages/210716-uc-covid19-vaccine-policy.php

As a reminder, students who fail to upload their vaccination verification or an exception or deferral request are subject to:

- Loss of access to UCI's Wi-Fi system, UCI Mobile Access
- Registration hold that restricts their eligibility to enroll for Winter 2022
- Noncompliance notifications that will result in referral for disciplinary action, including, but not limited to, probation, suspension, or dismissal
- Restriction from being physically present on the campus

Exception and deferral forms, and instructions for submitting them to the Student Health portal, can be found online: shc.uci.edu/immunization-requirements/exemptions Once your exception or deferral request is reviewed, you will receive a message containing the decision and next steps.

Testing, Screening and Reporting

Daily Symptom Check-In

UCI students are required to complete and submit a daily self-screening for COVID-19. The check-in is available via email and [mobile app](#). If you have COVID-19 symptoms, please contact [Student Health](#).

Testing

Per the [Executive Directive on Student Testing](#), regular, on-going asymptomatic testing is required of all students on campus. A conduct process will apply for students who do not participate in COVID-19 testing.

Fully vaccinated students are no longer required to participate in asymptomatic testing.

COVID-19 testing is currently completed via a supervised self-administered nasal swab test, is cost-free to eligible groups on campus, and results are available within 24 - 72 hours.

Questions?

If you have questions regarding vaccination compliance, or if you need assistance with seeking a vaccination site near you, please call [Contact Tracing and Vaccination Navigation Services](#) (CTVNS) at +1 (949) 824-2300 or email contacttracing@uci.edu. CTVNS can also assist international students with issues related to vaccine documentation and can answer questions as to whether vaccines received internationally meet the UC COVID-19 Vaccine policy requirements.

Please contact the UCI Division of Continuing Education Student Affairs & Student Services Office for further assistance.

- Michael Sciarappa, Student Wellness & Support Advisor – healthandwellness@ce.uci.edu or +1 (949) 824-6872
- Student Affairs & Student Services Office - dce-services@uci.edu or +1 (949) 824-5414